



Bashundhara Paper Mills Ltd.

Registered Office: Plot-125/A, Road-2, Block-A, Bashundhara R/A, Dhaka-1229

NOTICE OF THE 26th ANNUAL GENERAL MEETING

Notice is hereby given that the 26th Annual General Meeting of the Members of Bashundhara Paper Mills Ltd. will be held on Tuesday, 24 December, 2019 at 10:30 a.m at **"Puspogusso"** International Convention City Bashundhara (ICCB Hall- 2), Kuril Bishwa Road, Purbachal Express Highway, Dhaka-1229 to transact the following business:

Agenda:

1. To receive, consider and adopt the Directors' Report, the Auditors' Report and the Audited Accounts of the Company for the Financial Year ended on 30 June 2019;
2. To declare Dividend for the Financial Year ended on 30 June 2019;
3. To elect the Directors;
4. To appoint Auditors for the Financial Year 2019-2020 and to fix their remunerations.

By Order of the Board of Directors

Sd/-

M. Naseemul Hye FCS

Company Secret

Date: 07 December, 2019

Notes:

- i. The Record Date of the Company has been fixed on 02/12/2019. Members whose names appeared in the Company's Member Register (certificated and depository) at the close of business on the Record Date be entitled to attend the Annual General Meeting. (N.B. General Shareholders, excepting the Sponsors/ Directors/Pre-IPO Placement Shareholders, will only be entitle to receive the dividends;
- ii. Any member entitled to attend and vote at the Annual General Meeting may appoint a proxy on his/her behalf provided that such proxy must be a member of the company. The Proxy Form (attached with the Annual Report) must be affixed with revenue stamp of Tk. 20/- and should be deposited at the Share Office of the Company not later than 72 hours before the time fixed for the Meeting;
- iii. Members are requested to notify the changes of their addresses including email addresses (if any), through their respective Depository Participants (DP) well in time;
- iv. Admission to the meeting venue will be strictly on production of the attendance slip and verification of the signature(s) of Members(s) and/or Proxy-holder(s). No children will be allowed in the AGM Venue;
- v. In compliance with the BSEC's Notification No. SEC/SRMI/2000-953/1950 dated 24 October 2000 "(c) no benefit in cash or kind, other than in the form of cash dividend or stock dividend, shall be paid to the holders of equity securities." for attending the AGM of the Company;
- vi. In case of non-receipt of the Annual Report of FY 2018-2019 of this Company sent through the email, Shareholders may collect the same from the Share Office of the Company by submitting written request. The Annual Report is uploaded on the Company's website at: **www.bashundharapapermills.com**.